

FAVERSHAM MEDICAL PRACTICE

Faversham Health Centre • Bank Street • Faversham • Kent • ME13 8QR

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DR D J MOORE
DR G GUPTA
DR G SMITH
DR G STERN

DR N C L TAN
DR L GEORGE
DR D TITTERTON

DR C BAKER
DR C RICKARD
DR C BATTISTI
DR D WHEELER

Person Specification – UCP Lead

	Essential	Desirable
Qualifications/Training	NMC/HCPC/GPHC Registration. A demonstrable commitment to professional development. Minor injuries qualification. Minor illness qualification.	Educated to masters degree level in advanced clinical practice or working towards. Independent prescriber. Ability to plaster. Red dot qualification.
Knowledge/Skills	Excellent Communication skills – written and verbal. Excellent clinical decision-making skills. Excellent organisational and time management skills. Over 6 months experience in a management role. Ability to clear workload by the end of each shift. Knowledge of & Ability to assist in complex HR processes such as grievance process, disciplinary, dismissal etc.	Experience in dealing with time off requests. Experience in overseeing stock control. Experience in implementing new services.
Qualities/Attributes	Ability to demonstrate enthusiasm to develop own and surrounding teams clinical skills. An understanding, acceptance and adherence to the need for strict confidentiality, ensuring this is followed by all staff working in the UTC. Ability to use own judgement, resourcefulness and common sense. Ability to work without direct supervision and determine own workload priorities. Ability to work as part of an integrated multi-skilled team. Pleasant and articulate. Ability to work under pressure. Ability to work in a changing	

	Essential	Desirable
	environment. Ability to use own initiative. Empathetic and caring approach to patients. Suitability for working with children. Ability and skills to manage and motivating staff	
IT	Very Good IT skills. Experience of EMIS clinical system. Experience of Microsoft Office software.	
Other	Willingness and ability to work weekends and bank holidays. Full driving licence. Flexibility of working hours/ability to help cover shifts.	

Please note: Selection will consider applicants' personal suitability for the role and suitability for working with children including having an enhanced DBS completed as a condition of job offer for the successful candidate.

Any anomalies in the application form will be addressed at the interview.

It is the responsibility of all staff of Faversham Medical Practice to safeguard and promote the welfare of children and vulnerable adults.